



Date: 17 December 2020

Job Description Assembler III

JOB REQUIREMENT SUMMARY: Employee will be required to assemble electronic components and sub-assemblies by performing the following duties.

- Follows production drawings and sample assemblies as required
- Mounts components such as transformers, resistors, transistors, capacitors, and integrated circuits on PCB assemblies.
- Adjusts and trims materials and components to achieve specified electrical or dimensional requirements.
- Performs intermediate assembly tasks such as sanding, cleaning epoxy bonding, and curing parts and assemblies.
- Performs online inspection to ensure parts and assemblies meet production specifications and standards.
- Must perform other duties as assigned
- Must openly display a commitment to ethical business conduct and appropriate social behavior.
- Position and aligns parts in specified relationship to each other in jig fixtures or other holding devices.
- Crimps, stakes, screws, press fits and perform similar operations to join or secure parts in place.
- Provide guidance and training input to lesser skilled operators.

QUALIFICATION:

- Minimum of 2 to 3 years of progressive experience in relevant job-related field.
- High School diploma or equivalency preferred but not required
- Employee will be required to sit regularly and lift or move products up to 25 pounds.
- U.S Citizenship or permanent residency required.